

**DETERMINATION AND FINDINGS  
FOR  
SINGLE AVAILABLE SOURCE PROCUREMENT**

Agency: Child and Family Services Agency (CFSA)  
Caption: Tech-Enabled Interventions Program for Foster Youth  
Contractor: Think Of US  
Contract Number: DCRL-2020-R-0128

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

**2. MINIMUM NEED:**

The District of Columbia, Child and Family Services Agency (CFSA), is seeking a contractor to provide for a longer-term engagement with Think Of Us to co-design a Tech-Enabled Interventions that supports the transition process for foster youth.

**3. ESTIMATED FAIR AND REASONABLE COST:**

Not to Exceed \$

**4. FACTS WHICH JUSTIFY A SINGLE AVAILABLE SOURCE PROCUREMENT:**

- a) Child and Family Services Agency provides services for the prevention of abuse and neglect and to expedite reunification by providing education and support services, by providing families with the skills they need to care for their children, and to promote well-being for their children. CFSA, The Office of Youth Empowerment seeks to conduct process improvement related to the youth transition process. In an effort to increase the stabilization of youth exiting out of care, OYE seeks to partner with the vendor "Think of Us.
- b) "Think of Us" is a unique vendor as their sole focus is the incorporation of technology within the case planning process. With a strong background in research development of various jurisdictions and outcome reports, this vendor has partnered with the Administration for Children and Families (ACF). This partnership will allow for a thorough review of services, utilizing youth voices as it will pair CFSA's Youth Advisory Board in the planning process of which is also a federal mandate for various grants afforded to the agency. With a strong background in applications development and a history of system involvement, Think of Us will provide a much-needed program assessment and process improvement plan.

Therefore, it is in the best interest of CFSA to procure the services from Think Of US for providing the technical support, as it is the only vendor that possesses the unique and singularly available capability deemed essential to meet the CFSA's important services to promote the safety and well-being of wards of CFSA

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brenda Donald  
Director  
Child and Family Services Agency

**6. CERTIFICATION BY CONTRACTING OFFICER**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-354.02). I further find that the contractor listed above is the only available source that can meet the District's minimum needs. Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer

\_\_\_\_\_  
Date